

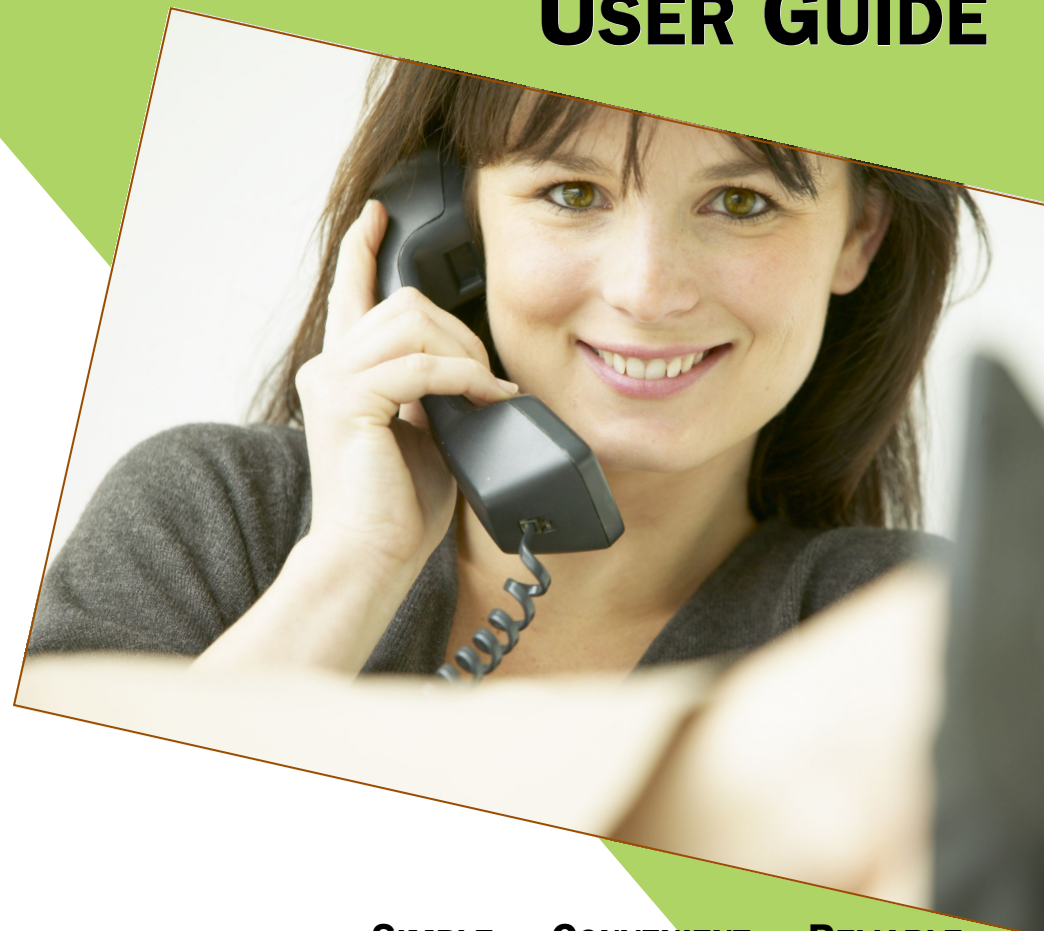
Voice Mail from TruVista helps you enjoy the most important things in your life—knowing you'll always get your phone messages.

Our Voice Mail guarantees that you won't miss a call—if you are away from home, on the phone, or just don't feel like answering right now.

- ✓ Experience Crystal Clear Clarity
- ✓ Save Important Messages
- ✓ Access Messages From Your PC

SIMPLE, CONVENIENT, RELIABLE.
THAT'S VOICE MAIL.

VOICE MAIL USER GUIDE



SIMPLE ▪ CONVENIENT ▪ RELIABLE

THAT'S VOICE MAIL.

Phone: 1-800-768-1212
www.truvista.net
facebook.com/truvista



USING YOUR NEW TRUVISTA VOICE MAIL



ACCESS YOUR VOICE MAIL

From the phone subscribed to the service:

- Dial: Camden Chester Winnsboro
 272-0202 581-2155 815-2155
 Lockhart Ridgeway
 545-2131 337-8228
- If prompted, enter your password and then #.
(the initial password is 0000)

From a different phone:

- Dial : Camden Chester Winnsboro
 272-0202 581-2155 815-2155
 Lockhart Ridgeway
 545-2131 337-8228
- Enter your 10-digit mailbox number.
- Enter your password and then #.
(the initial password is 0000)

RECORD YOUR GREETING

- Access your voice mailbox.
- Press 9 for the mailbox setup menu.
- Press 1 for greeting options.
- Press 4 to record your greeting.
- Record your greeting and then press #.
- Press 2 to keep your greeting.

CHANGE YOUR PIN

- Access your voice mailbox
- Press 9 for the mailbox setup menu.
- Press 2 to change your password.
- Enter your new password and then press #.

RETRIEVE MESSAGES

- Access your voice mailbox.
- Your first new message may play immediately. If not, press 1 to listen to your messages. You will hear the announcement "You have x new messages and x saved messages."
- Press 1 to listen to new messages.
- Press 2 to listen to saved messages.

WHEN RETRIEVING MESSAGES, YOU CAN:

- Press 1 Play the message again
- Press 2 Save the message and play the next
- Press 3 Delete the message and play the next
- Press 4 Save the message as new
- Press 5 Reply to the message*
- Press 6 Forward the message to another mailbox*
- Press 7 Skip backward in the message
- Press 8 To pause the message
- Press 9 To skip forward in the message

* Voice Mail package must be set to allow this capability.

USING VOICE MAIL TO E-MAIL:

- Check your E-Mail as you normally would.
- When you get a voice mail message, you will receive an email from 'YOURTELEPHONE' delivered right to your inbox. The message will have an attachment.
- Open the attachment and your media player will play the message.
- If desired, save the attachment on your PC.
- Follow the links in the message to save or delete the message from the Voice Mail system.

Your Voice Mailbox

Number Is:

Your Voice Mailbox

Password Is:

